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Dear Parent/Guardian:

Your child wants to enroll in our 21st Century Community Learning Center After School Program that is being implemented by our organization, The Business Training Institute Inc. in partnership with the Utica City School District.

The purpose of these programs is: to increase academic performance, attendance and positive behavior. The focus is on before/after school academic and youth enrichment programs that will help to raise your child's school achievements and improve their behavior.

Please see the following website: www.bti21stcclc.org to access the Parent and Student Handbooks and to find out more information.

If you have any questions, feel free to contact me at (315) 733-9848.

Sincerely,

Jeffrey Badgley

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